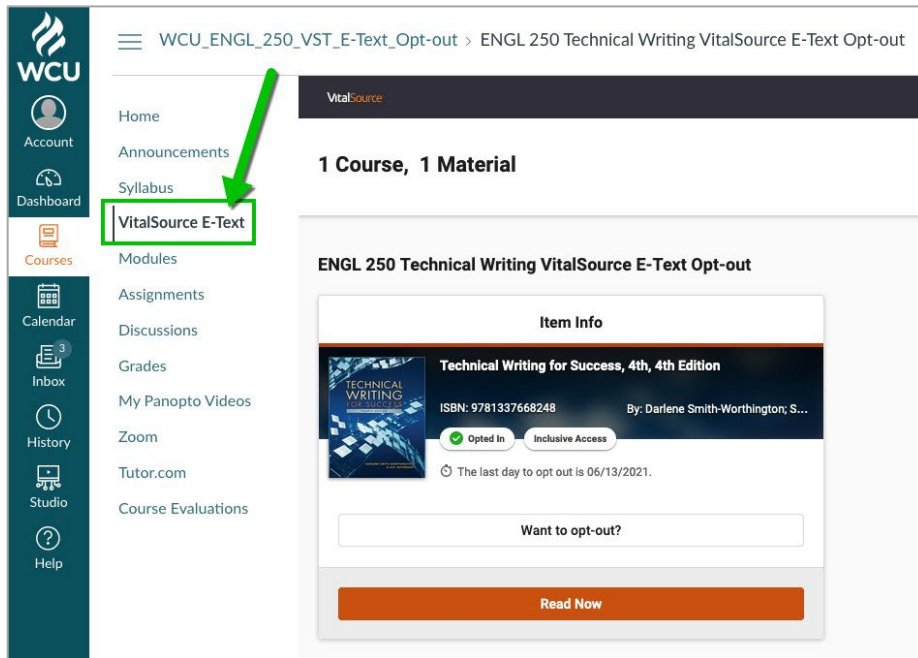# WCU VitalSource E-Text Opt-out Process
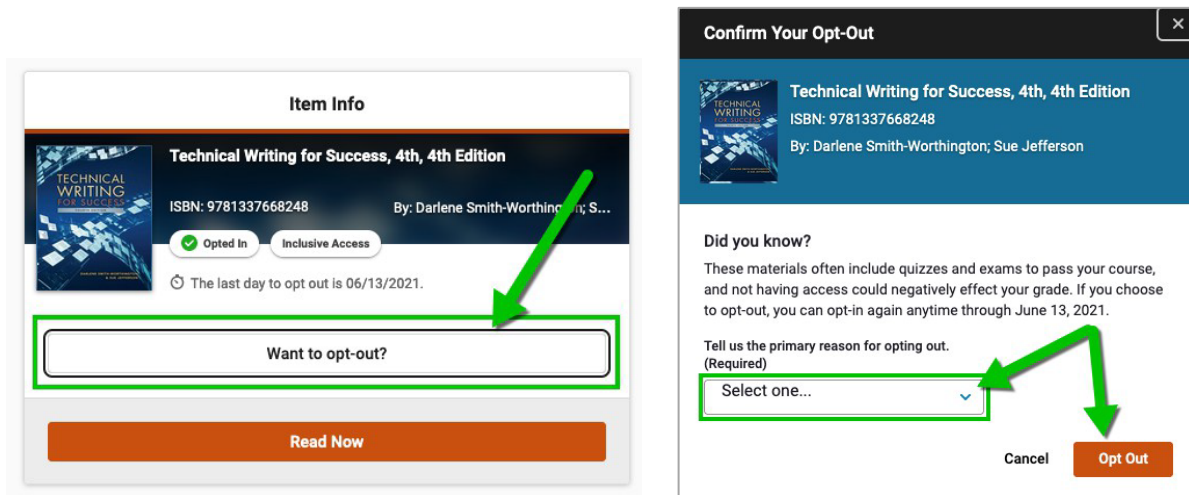
How to: The following instructions explain how to opt-out of your WCU VitalSource eBooks. You will need to opt-out of each course at the beginning of the term. For the latest eBook list, visit the WCU Website.

Please note: if you wish to use the eBooks included with your tuition & fees, nothing is required.

Step 1: Log into Canvas, navigate to your course, and click "**VitalSource E-Text**" from the left menu.

Step 2: Click "**Want to opt-out?**," select a reason, and confirm by clicking the "**Opt Out**" button.

Step 3: Verification of opt-out is confirmed, and the option to opt back in for the E-Text will remain available until the completion of the add/drop period, **9** days after the start of the term.

Within Add/Drop Period View

After Add/Drop Period View

Please note: you can update your opt-out preferences only during the Add/Drop period, which is 9 days after the term start date. Following the Add/Drop period, you are not able to change your selection. Once you complete the opt-out process, you will lose access to the eBook(s) for the selected course(s) following the Add/Drop period. A Financial Aid officer will be in-contact with you following the Add/Drop period to confirm your refund.

Please contact wcutextbookoptout@westcoastuniversity.edu or 949.743.5761 if you have questions.