Annotated Bibliography

Name goes here

West Coast University

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Below are sample entries for an Annotated Bibliography. A bibliography is a list of sources that are relevant to your research, and an annotation is a short summary (150-200 words) describing the source. Sometimes, you may be asked to evaluate the source as well as summarize it. After all your items are listed, rearrange the items so the final version is in **alphabetical order**. Make sure to save this, and remove all directions for formatting.

The *Publication Manual of the American Psychological Association* (6th ed.) states the following formatting rules:

* The text and the reference list should be double-spaced.
* Numbering starts on the title page, at the top right of the page.
* Reference list entries must have a hanging indent
* There should be 1 inch (2.54 cm) margins all around (top, bottom, left, and right) on each page.
* Use Times Roman font, or a similar serif font.
* Each paragraph should be indented.

Annotated Bibliography

Barthelemy, J., & Geyer, D. (2005). An empirical investigation of IT outsourcing versus outsourcing in France and Germany. Information & Management, 42, 533-542. doi:10.1016/j.im.2004.02.005

Highlight this passage and replace it with your annotation. In a descriptive annotation, you merely describe what the book, web page, or article is about. In a critical bibliography, you provide a descriptive annotation, and you evaluate the success or reliability of the book, web page, or article. You might also compare or contrast the source with another source on the topic.

AICPA sets ethical standards for outsourcing. (2005). Journal of Accountancy, 199(1), 8-8. Retrieved from http://www.journalofaccountancy.com/

Highlight this passage and replace it with your annotation. In a descriptive annotation, you merely describe what the book, web page, or article is about. In a critical bibliography, you provide a descriptive annotation, and you evaluate the success or reliability of the book, web page, or article. You might also compare or contrast the source with another source on the topic.